

## KU SCHOOL OF MUSIC GRADUATE APPLICATION

READ THIS DOCUMENT BEFORE APPLYING ONLINE

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### Online application for Graduate applications:

<http://graduate.ku.edu/application-process>

The following application materials and documents must be uploaded with your online application. They include:

- Resume
- Statement of Purpose
- Scanned copies of official transcripts from all post-secondary schools attended
- Three (3) Letters of Recommendation (you will provide email addresses in the application)
- Additional documents as described in the requirements below

Have them ready for uploading to your application before you submit payment for your application. Once you have submitted the application with payment, you can **not** go back and add documents later. Your application will not be considered complete without these items.

### APPLICATION DEADLINES

**December 1:** 1) Priority consideration for Graduate Teaching Assistantships (GTA) and scholarships.

2) Deadline for **voice, opera** and **piano pre-screening** audition submissions.

**February 15:** Final consideration for GTAs and scholarships

**April 15:** Final deadline for all application materials for review and entry in the summer or fall term.

### A. REQUIRED DOCUMENTS YOU MUST UPLOAD TO YOUR APPLICATION

#### ALL GRADUATE APPLICANTS



**1. TRANSCRIPTS:** [graduate.ku.edu/transcripts](http://graduate.ku.edu/transcripts)

You may attach scanned versions of official transcripts to your application. **Please note:** A printout from a student portal is NOT considered to be an official copy of your transcript.

If you are admitted to a program, and accept the offer, you will be required to submit an official final transcript for GPA and degree conferral verification by the end of your **first semester of enrollment**.

The official transcript must be in a sealed envelope issued from the institution or sent electronically from the institution. **There are no exceptions.** The transcript hold will not be removed until the transcript is received in a sealed envelope or received electronically directly from the institution. The official final transcript must show that a degree has been conferred. **International students**, read additional information here: [Transcript information](#)

*Transcripts that are in a language other than English must be accompanied with English translations. Applicants with degrees from India or China must also provide a copy of their diploma and/or certificate.*

**\*\*Please have official transcripts sent to:\*\***

School of Music/Graduate Services  
450 Murphy Hall  
1530 Naismith Dr.  
Lawrence, KS 66045

E-Transcripts go to: [ignojek@ku.edu](mailto:ignojek@ku.edu)

**2. RESUME OR CURRICULUM VITAE:** List education, employment history, scholarships/fellowships/awards, performances

**3. STATEMENT OF PURPOSE:** Information about why you are pursuing this graduate degree, your academic and performance interests as they relate to this graduate degree and your possible future interests.

**PERFORMANCE APPLICANTS ONLY**

**REPertoire LIST:** This is a list of the repertoire you have prepared for performance or worked on extensively. This list is required of all performance applicants. Upload this list with your application.

**MUSICOLOGY and MUSIC THEORY APPLICANTS ONLY**

**SCHOLARLY WRITING SAMPLE**

**B. ITEMS TO BE SENT TO COMPLETE YOUR APPLICATION**

**MUSICOLOGY AND MUSIC THEORY APPLICANTS ONLY**

**GRE scores:** Submit scores for the three general sections (Verbal Reasoning, Quantitative Reasoning, and Analytical Writing). These scores are required. The University of Kansas code is 6871.

**COMPOSITION APPLICANTS ONLY**

Please provide PDF files of **3 ORIGINAL SCORES**. Recordings are not required, but you may send links to streaming recordings such as SoundCloud or YouTube if you wish.

**C. LETTERS OF RECOMMENDATION**

You will need the **email addresses of 3 people** who will be contacted for letters of recommendation. These should be people who are familiar with and can speak to your academic and performance abilities.

**D. AUDITIONS**

**PRE-SCREENING: All VOICE AND PIANO applicants** are required to submit a pre-screening video. Pre-screening auditions must be submitted through the on-line service **Acceptd**, [app.getacceptd.com/kumusic](http://app.getacceptd.com/kumusic). The pre-screening deadline is **December 1** for voice, opera and piano. Your pre-screening results will be available by December 31.

AUDITION: Audition dates and information can be found here: [music.ku.edu/grad-audition-apply](http://music.ku.edu/grad-audition-apply).

You will receive a separate Graduate Audition Information document upon receipt of your application.

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**INTERNATIONAL APPLICANTS**

**Read all of the information about transcript requirements on page 1.** Transcripts are the official record of your University coursework, grades and other degree requirements. No records downloaded from a website will be accepted.

**You must provide verification of your English Proficiency before you can be admitted.**

**All international applicants to the *MM-Piano and DMA-Piano* programs are REQUIRED to submit as part of their application TOEFL, IELTS, or PTE scores that are achieved not more than two (2) years before the first semester of enrollment. (For example, if you are enrolling in Fall 2017, your test must be after August 2015.) This requirement also applies to those international piano applicants who completed a degree at an English-speaking University.**

**If you are admitted to a graduate program and your native language is not English, you must prove your English speaking proficiency upon arrival at KU. For more information, please contact Jane Gnojek, [jgnojek@ku.edu](mailto:jgnojek@ku.edu). Your GTA will be canceled if you are not able to prove English speaking proficiency as required by the State of Kansas.**

The following are acceptable means for verifying English proficiency for purposes of admitting students – whether domestic or international – to graduate study who are not native speakers of English:

- Graduation with a baccalaureate degree (or higher) earned in residence from an accredited English-medium U.S. college or university or a college or university in the United Kingdom, Australia, New Zealand, Ireland, English-speaking province of Canada, or an English-speaking Caribbean country, with instruction conducted in English. Degrees earned online may not be used to verify English proficiency.
- Official scores from an English proficiency test (e.g. TOEFL, IELTS-Academic, or PTE), sent by the testing agency to the University of Kansas. Official scores must be within 2 years of the first semester of enrollment.

*All students who are not native speakers of English and/or international students and who are admitted to campus-based programs are required to check in at the [Applied English Center](#) (AEC) upon arrival on campus. At that time, the AEC will confirm the student's level of English proficiency and determine if English courses are required.*

## ENGLISH PROFICIENCY SCORE REQUIREMENTS FOR ADMISSION

Please read the information about English proficiency requirements here:

<http://graduate.ku.edu/english-proficiency-requirements>.

IMPORTANT NOTE: International applicants seeking F-1 visa status MUST meet the requirements for Regular Admission. Provisional admission is not sufficient to issue the Form I-20.

## FINANCIAL STATEMENT

An official Financial Statement showing equal to or greater than \$30,500 U.S. (academic year) must be submitted with the application materials. (Amount may change.) If a fellowship or assistantship is offered, the amount of the stipend is deducted from the total amount required.

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## GRADUATE TEACHING ASSISTANTSHIPS (GTA)

Applicants interested in applying for a Graduate Teaching Assistantship (GTA) can find the application at: <http://music.ku.edu/resources/currentstudents#graduate>, on the Graduate Tab under MUSIC graduate students.

**NO INTERNATIONAL APPLICANTS WILL BE CONSIDERED FOR A GRADUATE TEACHING ASSISTANTSHIP WITHOUT PROVIDING TOEFL, IELTS, OR PTE SCORES THAT ARE ACHIEVED NOT MORE THAN TWO (2) YEARS BEFORE THE FIRST SEMESTER OF ENROLLMENT. THIS APPLIES TO INTERNATIONAL STUDENTS WHO COMPLETED A DEGREE AT AN ENGLISH-SPEAKING UNIVERSITY.**

### GRADUATE APPLICATION FEE CHART (all amounts are subject to change)

Graduate Application Type	Domestic	International
Degree seeking Online application fee	\$65.00	\$85.00
Non-degree seeking	\$30.00	\$30.00
Request to re-enroll	\$20.00	\$20.00

#### Links to additional information resources:

KU School of Music <http://music.ku.edu/>  
KU Graduate Studies <http://graduate.ku.edu/>  
Applied English Center <http://aec.ku.edu/>  
International Student Services <http://iss.ku.edu/>