

## Doctoral Exam Authorization PtD Form

1. **Schedule your exam with all members of your committee and fill out this form including date of exam, time of exam, location and committee members' names. Be sure to provide the document title if you are defending a thesis, doctoral document, or dissertation.**
2. Check that your degree progress check sheet is up to date and complete.
3. Obtain the committee chair's signature and submit the form to [musicgrad@ku.edu](mailto:musicgrad@ku.edu) **AT LEAST 2 WEEKS PRIOR TO YOUR SCHEDULED EXAM.**

<b>Student Name:</b>	<b>KUID #:</b>
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**Select Exam:**     Doctoral Oral Comprehensive\*                       Doctoral Document/Dissertation Defense

\*If selecting the doctoral comprehensive exam, please review the [enrollment requirements for doctoral candidates](#) and plan enrollment and graduation accordingly. By checking this box, you are indicating you are aware of the enrollment policies.

<b>Exam date:</b>	<b>Time:</b>	<b>Location:</b>
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Room reservations for Murphy Hall are made by emailing [music@ku.edu](mailto:music@ku.edu) or reserve a room in the [Music & Dance Library](#).

**Committee Members:**

	Chair
	Member
	Member
	Member
	Grad Studies Rep

**Document Title** (for defense only):

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**Pre-Approval to Hold Exam:**

Chair Signature/Date \_\_\_\_\_

School Signature/Date \_\_\_\_\_

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**Committee Decision Upon Completion:**

- Exam Result (check one):**     **Passed Satisfactory**  
    **Passed Honors**  
    **Failed**

*If Honors or Failed, committee Chair must provide a brief description:*

\_\_\_\_\_

\_\_\_\_\_

Committee Chairperson Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Grad Studies Rep Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approved:**

School Signature: \_\_\_\_\_ Date: \_\_\_\_\_