Master’s Exam Authorization PtD Form

1. Schedule your exam with all members of your committee and fill out this form including date of exam, time of exam, location and committee members’ names. Be sure to provide the document title if you are defending a thesis, doctoral document, or dissertation.
2. Check that your degree progress check sheet is up to date and complete.
3. Obtain the committee chair’s signature and submit the form to musicgrad@ku.edu AT LEAST 2 WEEKS PRIOR TO YOUR SCHEDULED EXAM.

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>KUID #:</th>
</tr>
</thead>
</table>

**Select Exam:**
- [ ] Master’s Final Oral Exam/Non-Thesis
- [ ] Master’s Final Oral Exam/Thesis Defense

**Exam date:**

**Time:**

**Location:**

Room reservations for Murphy Hall are made by emailing music@ku.edu or reserve a room in the Music & Dance Library.

**Committee Members:**

<table>
<thead>
<tr>
<th>Chair</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
</tr>
<tr>
<td>Member</td>
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<tr>
<td>Member (optional)</td>
</tr>
</tbody>
</table>

**Document Title** (for thesis defense only):


Pre-approval to hold exam:

- Pre-approval Chair signature/date ____________________________
- Pre-approval School signature/date ____________________________

Committee Decision Upon Completion

**Exam Result (check one):**
- [ ] Passed Satisfactory
- [ ] Passed Honors
- [ ] Failed

*If Honors or Failed, committee Chair must provide a brief description:*


Committee Chairperson Signature: ____________________________ Date: _______

**Approved:**

School Signature: ____________________________ Date: _______